

Minutes of the Waiau School Board of Trustees Meeting
held
6th April 2022, 7.30pm

1. Administration Matters

1.1. **Present:** Ms Megan Walker (Principal), Mrs Annabel Harris (Chairperson), Mrs Ferguson (Teacher Representative), Mr Hamish Galletly, Mr Henry Pinckney, Mrs Courtney Pemberton, Mr Paul Clemens, Mrs O Pinckney (Secretary).

1.2. **Apologies:** None

1.3. **Minutes** from the meeting of 14^h February 2022, having been circulated, were accepted as read. Harris/Ferguson

Correspondence: None

Declaration of Interests: None

Resolved that the above administration matters be accepted

Harris/Walker
Carried

1.0 Public Excluded Business

I move that the public be excluded from the following part of the meeting.

Staffing

This resolution is made in reliance on section 48 (1)(a) of the Local Government Official Information and Meetings Act 1987 as discussion of this matter in public would infringe the privacy of natural persons under Section 9 (2) (a) of the Official Information Act 1982

Harris/Walker
Carried

Karakia

The goal of the meeting is:

To develop a clear understanding of the current situation of our school

2.0 Leaders Report: Ms Walker's report was tabled

10YPP

Tracey from School Support is coming to talk about the 10 year property plan on Thursday 7th April at 3pm to discuss the Room 1 toilet upgrade and Re-Roofing project. The board would like to keep the copper downpipes to onsell. Check that they are copper. Ms Walker to ask Tracey if we will need to remove/ reinstall the solar panels on block 3?

School Update

We have selected an achievement challenge from the 4 that our Kāhui Ako are looking at this year. Our AC links directly with our annual goals for literacy. It is about progress in Reading, specifically years 0-3.

Class programmes are up and running with additional support in place for identified students. We have established a Gifted, Talented and Able register to support and track those students identified.

Reading recovery starts back in Term 2 taking a group of kids - better start literacy. Hayley is working alongside targeted kids.

Positive response from parents/caregivers from Tuesdays Ko wai au - Mana Ake Course.

Moderation with Amuri Area School was very beneficial.

Attendance

We have had minimal Covid cases within our school, so learning has not been affected greatly. Children have learning packs available if they are at home sick with Covid.

Family Survey

Ms Walker to create a whānau survey to go out to families in Term 3.

Takahanga Whānau Ora Navigators have met with Ms Walker they would like to work with the kids on Thursday afternoons. Last week of term 3.

Principal Appraisal

Ms Walker and Mrs Harris have met with Peter, Ms Walker's principal appraiser.

Camp

The board discussed school camp and how many nights we think we should book for 3 nights at Wainui next year. It was agreed that 3 nights would be ideal.

Property

Mr Galletly completed the terms safety inspection for Term 1. Mrs Pinckney to arrange a new door on kitchen in the library to keep kids away from the solar panels and server.

Mrs Pinckney to update school uniform on school docs.

Mrs Pinckney to check with the valuer to see if we have enough cover for our school houses to replace in the current building climate.

Board Elections

Our Board Elections are set for September 2nd 2022. We need to start recruiting for new members.

Moved that we approve the purchase of a 145L, Westinghouse Chest Freezer for storing sausages and supplies for school events. The quoted price was \$518.00 not including delivery.

Walker/Galletly
Carried

Moved that the principal's report be accepted.

Walker/Ferguson
Carried

3.0 General Business

Change of June Board meeting date 15 June.

3.1 Trail Ride

We are happy with the trail ride planning and organisation at this stage.

Board happy with current insurance cover.

3.2 Hautū Document

The board to reflect and compare where we were sitting since the last time we reviewed to where we are sitting now. We will do this at the next meeting. Mrs Harris to get the notes from the last meeting.

Workshop te uriki workshop.

Te Tiriti O Waitangi NZSTA tutorials - board members are taking part in two zoom sessions on Te Tiriti. The importance of the document Huatū was discussed on the zoom that Mrs Harris and Ms Walker attended last week. It is a self reflection tool that we would like to implement within our Board. This would require Board members looking at the self review.

4. Meeting closure

Next meeting: 25th May 2022

Meeting closed: 8.54pm

Confirmed:



(Chairperson)

